

Unrestricted

BRACKNELL FOREST COUNCIL

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)
(ENGLAND) REGULATIONS 2012**

NOTICE OF KEY DECISION

Notice is hereby given that the Director of Adult Social Care, Health & Housing is to be asked to make a key decision on 22 March 2017 in respect of the following:

TITLE: Housing Benefits Overpayment & Recovery

SERVICE AREA: Adult Social Care, Health & Housing

PURPOSE OF DECISION:

To consider entering into contract for collection of Housing Benefit overpayment and recovery. Reigate & Banstead Borough Council is offering to provide an additional Housing Benefit overpayment recovery service to this Council. One of the recommendations is that a waiver is approved.

ISSUE REFERENCE: I067229

The Director of Adult Social Care, Health & Housing will be considering a report prepared by or on behalf of the Director of Adult Social Care, Health & Housing. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Shanaz Alam, Benefit Services Manager, Housing: Benefits Services, Environment, Culture & Communities, Time Square, Tel: 01344 351344, shanaz.alam@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Director of Adult Social Care, Health & Housing in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

DATE OF NOTICE: 07 March 2017